

Minutes of a Trust Board meeting held on Thursday 17th July 2025 at 8am online via Teams

Present		In attendance		Apologies	
Maria Ashurst (Chair of Trustees)	MA	Matthew Symonds (Chief Financial Officer)	MS		
Adrian Massey (Chief Executive)	AM	Julia Stoneman (Clerk to the Board)	Clerk		
Nick Hart	NH	Louise Gilbert (Deputy CE)	LG		
Sally Crabb	SC	Keith Howdle (Chair of Members)	KH		
Louise Stevenson	LS				
Judith Goodchild	JG				
Jane McFall (Vice Chair of Trustees)	JM				

Acronyms:

ARB – Area Resource Base
 CIF- Condition Improvement Fund
 CST – Confederation of School Trusts
 GAG – General Annual Grant
 CIF – Condition Improvement Fund
 UFSM – Universal Free School Meals
 YTD – Year to Date

		Action
1. Welcome and apologies for absence	There were no apologies.	
2. Election of chair and vice-chair	All agreed for MA to continue as chair and for JM to continue as vice-chair.	
3. Opportunity to declare an additional conflict of interests	The register of interests had been circulated and there were no changes.	
4. Minutes of the last meeting	The minutes of the meeting held on 22 nd May were taken as a true and accurate record of proceedings.	
5. Any matters arising	The health and safety categories had been circulated, as requested at the previous meeting.	
6. Finance update	Trustees confirmed that they had received the P9 Summary Report, 2025-26 Budget Proposal and the Audit and Risk Minutes from 19 th June. <i>See appendix.</i>	
7. CE Report	Trustees confirmed that they had received the CE Report, Headline Data July 2025, Safeguarding Report, Attendance Report, SEND Report, Census Paper, Parent/Carer Survey and Risk Analysis. <i>See appendix.</i>	
8. Any matters brought forward from committees	Trustees confirmed that they had received the Ethos and Values, People and Pay and Education and Standards minutes. <i>See appendix.</i>	
9. Committee minutes	Trustees confirmed that they had received and read the Audit and Risk and Education and Standards minutes. MA updated trustees on the recent People and Pay committee meeting.	
10. Policies	Trustees approved the Complaints Procedure, which had been previously circulated. <i>See appendix.</i>	

In order to evidence that trustees are providing challenge to the leaders these questions are highlighted in the minutes

The meeting was closed at 10am